OMB Control Nos. 1505-0080 & 1505-0081 Exp. 9/30/98

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES: 1 | 2

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. *(If applicable)*
0003	12/23/97	0-8-10-U3-TR-A36	

6. ISSUED BY CODE

INTERNAL REVENUE SERVICE
A/C (PROCUREMENT) M:P:I:D
6009 Oxon Hill Road, 7th Floor
Oxon Hill, MD 20745

7. ADMINISTERED BY *(If other than Item 6)* CODE

8. NAME AND ADDRESS OF CONTRACTOR *(No., street, county, State and ZIP Code)*

TO ALL OFFERORS

(✓) x 9A. AMENDMENT OF SOLICITATION NO.
TIRNO-98-R-00003

9B. DATED *(SEE ITEM 11)*
October 23, 1997

10A. MODIFICATION OF CONTRACT/ORDER NO.

10B. DATED *(SEE ITEM 13)*

CODE FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

_X_ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ___ is extended, _X_ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning one copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ___ is not, _ _ is required to sign this document and return _________ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

See Page 2.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		BY *(Signature of Contracting Officer)*	

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

Solicitation No. TIRNO-98-R-00003 dated October 23, 1997 is hereby amended as follows:

1. The below referenced pages are hereby incorporated into Solicitation No. TIRNO-98-R-00003:

a. Pages B-18 through B-19, B-22 through B-23, B-27, B-45, D.7-2, D.7-5. D.10-5, E-2, E-6 through E-10, E-12 through E-16, E-22 through E-23 are hereby replaced in their entirety with the attached corresponding numbered replacement pages.

b. Page E-15a is hereby inserted and shall be incorporated after Page E-15.

2. The proposal due date remains as January 15, 1998, 2:00 P.M.

For the above notebook requirements, the Contractor can propose other commercially available products until the Best And Final Offer (BAFO) is requested by the Government. The Contractor shall only propose processor upgrades, or new model upgrades, within the same product brand/manufacturer/family.

B.9.4. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS

B.9.4.1. Workstation and Server RAM

The workstations and servers provided under this contract are required to have minimum RAM requirements with upgrade capability on the motherboard. In order to effectively utilize that upgrade capability, on an incremental basis, there may be a need for additional RAM to be added. The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met as stated for each CPU and RAM upgrade products.

(a) RAM upgrades offered shall be fully compatible with original RAM configuration, and

(b) RAM upgrades to be factory installed, ordered with the workstation or server.

(c) RAM upgrades for the workstations shall be offered in minimum 16MB increments;

(d) RAM upgrades for the servers shall be offered in minimum 64MB increments;

B.9.4.2. Notebook RAM

The notebooks offered have minimum RAM requirements with upgrade capability on the motherboard. In order to effectively utilize that upgrade capability there may be a need for additional RAM to be added.

(a) RAM upgrades to be factory installed, ordered with the notebook.

(b) RAM upgrades for the notebooks shall be provided to fully populate 72MB RAM.

B.9.5. SVGA COLOR MONITORS

The color monitors shall be compatible for use with the workstations, servers and notebooks offered.

The monitors offered shall include, at a minimum:

a. non-interlaced, non-glare, anti-static, 1024 x 768 resolution, 72 HZ, with .28mm Dot Pitch, SVGA color monitor;

Amendment 0003
Dated: December 23, 1997

b. front panel controls to adjust contrast, brightness, horizontal size, horizontal position, vertical size, and vertical position;

c. tilt and swivel base;

d. all required cabling; and

e. documentation, connection, and operating instructions.

<u>The Offeror shall propose three monitors</u>:

one monitor shall have a minimum 13.7" diagonal viewing area; |

one monitor shall have a minimum 15.7" diagonal viewing area; and |

one monitor shall have a minimum 19" diagonal viewing area. |

B.9.6. STORAGE DEVICES

The storage devices are intended for use with, and shall be compatible for use with, the workstations, servers and notebooks provided, as listed below.

The Contractor shall include:

a. all necessary software and hardware including required cabling and brackets; and

b. documentation, connection, and operating instructions.

B.9.6.1. Hard Disk Drives

The hard disk drives are not intended for use with the provided notebooks.

The Offeror shall propose three (3) hard disk drives:

internal minimum 2.5GB, non-compressed, formatted disk storage space;

internal minimum 4.0GB, non-compressed, formatted disk storage space;

internal minimum 9.0GB, non-compressed, formatted disk storage space;

B.9.6.2. Tape Cartridge Back-Up Systems

The tape cartridge back-up system will be used to back-up and restore hard disk drives. The external tape cartridge back-up system is intended for use with the provided notebooks, as well as the workstations and servers.

B.9.7.2. Fax/Modem

The fax/modems shall be compatible with the workstations, servers and notebooks provided. It is not required that the internal fax/modem work with the notebooks provided. The PCMCIA fax/modem provided shall be compatible with the notebooks and PCMCIA Port/Socket provided.

The product provided shall include, at a minimum:

a. fax/modem device, at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;

b. modem speed: minimum 33.6Kbps (compatible with lower transmit/receive rates);

c. RJ-11 connectors for line and phone;

d. audio speaker with software volume control (PCMCIA card can use external speaker to generate sound);

e. communication software for FAX and modem operation;

f. required cabling, including phone cable; and

g. documentation, connection, and operating instructions.

The Contractor shall provide:

one internal fax/modem;
one external fax/modem, and
one PCMCIA fax/modem.

B.9.7.3. I/O Interface Card

The I/O interface card provided shall be compatible for use with the workstations and servers offered. The I/O interface card shall also be compatible with the external fax/modem provided, and shall not impede full data transmission speed.

The Contractor shall provide one I/O interface card. The product provided shall:

a. be, minimum, one RS-232 serial interface with independent communication, must support 16550 Universal Asynchronous Receiving and Transmission (UART), and be independently addressable as COM 1, 2, 3, or 4;

b. include software and drivers; and

c. documentation, connection, and operating instructions.

The offeror shall propose one (1) I/O Interface Card.

B.9.7.4. Surge and Spike Protector

The surge and spike protector shall have, at a minimum, 4 power outlets, and 1 telephone line surge and spike protection. The surge protector must include one or more RJ-11 jacks to surge and spike protect the modem connection to the telephone line, EMI/RFI noise protection, low voltage indicator, visual power-on indicator.

The Contractor shall provide one surge and spike protector.

B.9.7.5. Network Interface

The contractor shall provide for network connectivity. Notebook connectivity can be through the use of a PCMCIA device. Network cards shall be compatible with products provided in this contract.

The products provided shall include:

(1) 10BaseT Ethernet capabilities/connectivity

(a) support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;

(b) a minimum throughput of 10 Mbps at half-duplex; and

(c) documentation, connection, and operating instructions.

(2) 10Base2 Ethernet capabilities/connectivity

(a) support for 10Base2 thin coaxial Ethernet networks;

(b) a minimum throughput of 2 Mbps; and

(c) documentation, connection, and operating instructions.

(3) Token Ring capabilities/connectivity.

(a) support for both shielded twisted pair (STP) and unshielded twisted pair (UTP) Token-Ring and IEEE 802.5 networks;

(b) 16 Mbps or 4 Mbps software-selectable ring speed;

(c) 9-pin D connector;

(d) RJ-45 connector; and

(e) documentation and operating instructions.

j. start up supplies (excluding paper) sufficient to print 10,000 pages of standard text (5% page coverage);

k. documentation, connection, and operating instructions.

The Contractor shall provide one high-capacity laser printer.

B.9.8.5. High-Capacity Laser Printer Network Interface

The high-capacity laser printer provided shall be capable of being connected to the offered networks as a separate node. The connectivity can be through the use of an internal network card inserted into the printer, or as an external "intelligent" network interface device (i.e., print jobs can be controlled at the server).

The products provided shall include:

a. combined support for 10BaseT and 10Base2 Ethernet capabilities/connectivity

b. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;

c. support for 10Base2 thin coaxial Ethernet networks;

d. a minimum throughput of 10 Mbps at half-duplex for the 10BaseT, and 2 Mbps for the 10Base2; and |

e. documentation, connection, and operating instructions.

The Contractor shall provide one device to meet the printer network interface card requirements:

B.9.9. POWER MANAGEMENT DEVICES

Uninterruptable Power Supply (UPS)

The primary purpose of the UPS is to provide power to orderable products when the commercial power fails or becomes unstable. The UPS shall provide support for the servers provided, for 20 minutes without interruption. When the UPS is attached to a LAN file server and UPS monitoring is implemented, the UPS shall indicate loss of power to the file server and any workstations attached by displaying an on-screen warning. The UPS shall automatically power down the server in an orderly manner via preset commands.

The product provided shall include:

a. remote shut-down capability;

b. software to operate UPS with network software provided on this contract;

c. switching takes place without disruption of power;

The Contractor shall update the Internet and electronic bulletin board catalogs within five (5) business days of signing the contract, receiving subsequent modifications, and Government-provided information.

B.17.2. Internet Catalog Sort Feature

The Internet catalog shall have an additional feature. The Contractor shall provide an automated search and retrieval mechanism. The viewer can sort by, at a minimum, category and component (i.e., CPU speed, hard disk drive, printers, modems, manufacturer) for all products offered. Additional search categories shall include, but not be limited to, "acceptance," "warranty," and "delivery terms."

B.17.3. Printed Catalog and Advertising

The Contractor, at their discretion, may provide catalog information in other ways including but not limited to, hard-copy documentation, pamphlets, and advertising.

B.18. PROMOTING THE CONTRACT

The Contractor shall promote this contract to all Treasury users, and other eligible users during the life of the contract. This should include, but not be limited to, the utilization of contractor marketing resources, use of the Internet, mail lists and Information Technology (IT) Exhibitions." The Contractor's goals shall be to:

a. make customers aware of this procurement vehicle,

b. make customers aware of available products and services,

c. make customers aware of subcontractor(s)' products and services, and

d. assist customers in creating timely and accurate purchases.

B.19. ELECTRONIC MAIL

The Contractor may provide an electronic mail information program by contacting the individual customers. This access shall be granted only with their express, written/e-mail consent. In addition, the Contractor shall provide and institute a prompt method for the customer to terminate their e-mail access, which can be written/e-mailed. The removal of a customer from the e-mail system shall be completed within 16 work hours of notification by the customer. If this service is instituted by the Contractor, it shall be provided at no cost to the Government. The Government shall also be able to utilize the e-mail system for sending and receiving messages to customers and Contractor personnel.

B.20. SERIAL NUMBERS

All hardware at the CLIN level, except internal boards and memory, shall contain an externally visible, permanently affixed, serial number and manufacturer's name.

CONTENTS

files in order for the menu macros to work and the reports to print properly. LOTUS 123 for Windows, release 5 must be used with the WK3 files.

o The following available RAM is necessary to fully realize the capabilities of the spreadsheet:

Lines of Data	Required Available RAM
1,000-2,000	4 MB
3,000	8 MB
4,000	12 MB
5,000-6,000	16 MB
7,000-8,000	20 MB

o All menu capable operations should be accomplished through the menu to protect the integrity of the data and preserve the effectiveness of the macros. With respect to the spreadsheet to be submitted, perform only those operations facilitated by the menu. NOTE: the menu will not work correctly in certain instances if columns are hidden other than those already hidden.

o If sorts are performed, be sure that the complete range of data including the fiscal year and/or monthly data is included if this data exists at the time of the sort. If this data exists and is not included in the sort range, it will be necessary to recompute the fiscal year and/or monthly reports. Also, if you wish to work outside WYSIWYG [DOS versions] to gain speed, add the necessary rows through the menu before removing WYSIWYG, and be sure to reload WYSIWYG before saving the file.

o All reports other than the master pricing schedules are computed independently of the master schedule; therefore, any changes to the quantitative data in the master schedule will invalidate existing fiscal year and monthly data. Accordingly, those schedules will have to be recomputed.

o The method of submission will depend on the size of the file. The master pricing schedule with the formulas converted to values should be submitted where possible. However, if the master schedule file is too large to be sufficiently condensed, only the data in the first 14 columns need be submitted. The fiscal year and monthly reports do not have to be submitted on disk since they can be recalculated by the IRS.

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0039					
0040					
0041					
0042					
0043					
0044					
0045					
0046					
0067					
0068					

(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. Not applicable. |

(e) Multiple offers. Not applicable.

(f) Late offers. Offers or modifications of offers received at the address specified for the receipt of offers after the exact time specified for receipt of offers will not be considered.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government at its discretion may award approximately one or more (maximum of 2) contract(s) for the full and open competition and one contract for the small business set-aside segment as a result of this solicitation. This does not, however, commit the Government to making award of a contract to any specific number of Offerors. However, it is not the Government's intent to award more than three (3) contracts.

(i) Availability of requirements documents cited in the solicitation. (1) The Index of Federal Specifications, Standards and Commercial Item Descriptions and the documents listed in it may be obtained from the:

E.2.5. PROPOSALS NOT SELECTED

Non-selection of any proposal will mean that another acceptable proposal was deemed to be more advantageous to the Government, or that no proposal was accepted. Offerors whose proposals are not accepted will be so notified. Unsuccessful Offerors may request a debriefing concerning the reasons for their proposal's rejection.

E.2.6. ANNOUNCEMENT OF AWARD

After notification of the successful Offeror, an announcement of the contract award will be made in the COMMERCE BUSINESS DAILY.

E.2.7. PROPOSAL PREPARATION INSTRUCTIONS

The following paragraphs set forth (1) the format and instructions governing proposal preparation/submission and, (2) the structure of the contract. Offerors shall identify within their proposal’s transmittal letter whether they are responding to the full and open or the small business set-aside segment of this acquisition.

Proposals submitted for less than the total requirement of this RFP will not be considered for award.

E.2.7.1. Submission of Proposal (Hardcopy)

Each Offeror's proposal submitted in response to this solicitation shall be in the following four volumes as described below: Volume I (Business Proposal), Volume II (Price Proposal), Volume III (Technical Proposal), and Volume IV (Technical Literature/Information).

Please refer to the matrix incorporated in paragraph E.2.13.2., "Packaging and Marking of Proposals" for information on the number of copies and other pertinent details.

E.2.7.2. Submission of Proposal on Diskettes

It is required that Offerors provide the contents of Volume I of their proposal, excluding any manuals or brochures, in WordPerfect Version 6.1 on 90 mm (3.5") diskettes.

Volume II (Price Proposal) shall be in LOTUS 1-2-3 (Release 3.1+) format on a 90 mm (3.5") diskette. Please see E.2.9.2., "Pricing Spreadsheet/Evaluation Model" for information on obtaining spreadsheet files from the Government for use in preparing this volume.

The Product Technical Requirements Matrices contained in Volume III (Technical Proposal) shall be in Word Perfect Version 6.1 format on a 90 mm (3.5") diskette. Please see E.2.10.1, "Tab A - Product Technical Requirements Matrices" for information on obtaining spreadsheet files from the Government for use in preparing this volume.

All diskettes submitted shall be marked with the solicitation number, Offeror's name, date of submission and description of the contents.

E.2.7.3. Precedence - Hardcopy versus Diskette

When there is a discrepancy between the Offeror's proposal and the diskette provided with the proposal, the hardcopy takes precedence. **EXCEPTION**: In Section D, Attachment 4, Instructions in Completing Requirements Matrices, there are three fields (**Tech Lit Ref, Manufacturer and Model Number**), that may not be wide enough to display all of the text entered. The resultant hardcopy version of the matrix will display truncated text for that field. Therefore, for these three fields in Attachment 4 of Section D, any discrepancy between the Offeror's proposal and the diskette provided with the proposal, the diskette takes precedence.

E.2.7.4. General

(1) Offerors are cautioned to follow the detailed instructions fully and carefully.

(2) The instructions printed herein have been specifically designed to ensure comprehensive validation and evaluation of proposals.

(3) Clarity and completeness are of utmost importance. Complex, elaborate, or costly presentations are neither required nor desired.

(4) The relevance, clarity and conciseness of the proposal will be important. Key points must be easily found, or will be presumed to be lacking. Maintain careful organization throughout the proposal. Follow the numbering and titling instructions contained herein. Use a detailed table of contents. Make volume and section introductions brief. Where format is not specified, use clear and consistent subsection numbering and titling.

(5) Efforts should be directed to submission of a complete and comprehensive initial proposal. Please review all documents for accuracy and completeness before delivery to the Government.

E.2.7.4.1. Volumes

Each volume of the proposal shall be submitted in a separate three-ring notebook with the following titles:

VOLUME I - Business Proposal
VOLUME II - Price Proposal
VOLUME III - Technical Proposal
VOLUME IV - Technical Literature/Information

The front cover and spine of each volume shall indicate the volume number, the volume title, the solicitation number and title, and Offeror's name. Each binder shall also be marked to indicate whether it is an original or a copy.

Volumes I, III, and IV shall not contain any reference to price or cost.

E.2.7.4.2. Front Matter for Each Volume

(1) Each volume shall include only the following standard front matter, in the order given:

- Volume No. and Title
- Cover Letter
- Table of Contents
- List of Figures (if applicable)
- List of Tables (if applicable)

E.2.7.4.3. Format

(1) Physical page size shall be 21.59 cm by 27.94 cm. (8.5" by 11").

(2) Foldout pages up to 43.18 cm by 27.94 cm (17" by 11") will be allowed. There shall be no print on the back of a foldout page. Maximum image size for foldout pages is 40.64 cm by 21.59 cm (16" by 10.5"). Left and right margins must be a minimum of 2.54cm (1.0").

(3) Proposals shall be prepared on ONE SIDE of a 21.59 cm by 27.94 cm (8.5" by 11") sheet of paper. It is the Government's preference that the size type for all the proposal documentation shall be no smaller than 12 points, using proportional fonts; however, use of a 10-point font is acceptable. Legible charts and graphs may be used where practical to depict organizations, implementation schedules, and similar matter. Such charts and graphs shall be uncluttered to preserve clarity.

(4) Each page's header shall contain, left-justified, the section number of the latest section begun on that page, followed by the title of that section. The title may be abbreviated if it does not conveniently fit at the top of the page. If no new section is begun on the page, then the header section number and title shall be that of the current section number pertaining to the text/graphics of the page.

(5) Volume III (Technical Proposal) shall contain only the information requested. For example, Tab A of the Technical Proposal is to be composed of the Product Technical Requirement Matrices, which are "fill in the blank" forms provided by the Government. The Offeror should note that no information other than that specifically requested should be included in this section. This includes adding information to these forms or adding additional pages of proposal information to the section. Any information submitted that is not specifically requested will not be evaluated.

(6) Any original OEM documentation is acceptable for inclusion in Volume IV (Technical Information).

(7) Offerors shall also not change the predefined format for preparation of the price model.

E.2.7.4.4. Date and Numbering

The date of the proposal shall appear in the footer line on the left-hand side of the page. The pages of each proposal volume shall be numbered using the volume number. For example, the page number of the fifth page of the second volume would be number II- 5 and shall appear in the lower right-hand corner of the footer. For example:

September xx, 1997 II-5

E.2.7.4.5. Table of Contents

Each proposal volume shall include a table of contents which clearly indicates what is included in that volume.

E.2.8. Required Content and Format of Volume I, Business Proposal

This volume of the proposal shall consist of the following tabs:

TAB A - STANDARD FORM (SF) 1449
TAB B - FINANCIAL CAPABILITY
TAB C - SECTION E.4 OF THE RFP - OFFEROR REPRESENTATIONS AND CERTIFICATIONS COMMERCIAL ITEMS - FAR 52.212.3 |

TAB D - PRE-AWARD SURVEY
TAB E - PAST PERFORMANCE/EXPERIENCE INFORMATION
TAB F - PRODUCTION, DELIVERY, AND QUALITY CONTROL CAPABILITIES
TAB G - OTHER MANDATORY REQUIREMENTS AND CONTRACT TERMS AND CONDITIONS
TAB H - SUBCONTRACTING PLAN -(Large Business Offerors ONLY)

E.2.8.1. Tab E.2 A - Standard Form (SF) 1449

The Offeror shall include the SF 1449 with the "Offer" section completed, as appropriate. The SF 1449 shall be signed by an official authorized to bind the Offeror's organization. The SF 1449 containing the original signature shall be included in the binder marked as the original.

E.2.8.2. Tab B - Financial Capability

Each offeror shall provide information related to its current financial condition and the sources of all funds which will be used to finance contract performance. Indicate dollar amount, names and telephone numbers of persons at banks and other sources of funds who may be contacted to verify the pertinent financial data. The Offeror shall include its two most recently audited annual financial statements. Any interim financial statements, such as quarterly reports, shall also be provided if the annual statements are more than six months old. Interim financial statements may be unaudited. If available, the Offeror shall include a copy of its latest annual report.

All of the above information must also be submitted by each potential subcontractor or supplier whose total value of subcontracts may exceed 25% of the value of the Offeror's proposed price.

E.2.8.3. Tab C - FAR Clause 52.212-3 of the RFP

Each offeror shall complete and sign FAR Clause 52.212-3 of the solicitation and include it here in the proposal. This shall also be done for each potential subcontractor supplier whose total value of subcontracts exceeds 25% of the value of the offeror's proposed price.

In responding to Section E.4, paragraphs (f) and (g), Offerors are instructed to consider the entire product offered for each numbered Contract Line Item (CLIN) an "end product". The government is not required to go below CLIN level in identifying end-products for the purpose of applying the Trade Agreements Act and the North American Free Trade Agreement Implementation Act. See RMTC/Microwave, GSBCA No. 10060-p, 10063-P, and 10065-P, and Data Transformation Corp., GSBCA No. 8982-P.

Also in this section, the Offeror shall provide the information indicated in (i) through (x) below for each of its last ten (10) agreements in chronological order by the beginning period-of-performance date for those that are completed or still in progress during the last three (3) years for delivery of microcomputer, servers, networking products, printers other related peripherals, software and related warranty services. These agreements may be prime or subcontracts or other agreements or accounts between the Offeror and federal, state, or local governments, commercial or non-profit organizations, education institutions, or other private or public entities. If the agreement is a subcontract, indicate the tier (1st, 2nd, or lower) and identify the prime contractor as the customer or client but also indicate the name of the end-recipient of the services (the prime's customer). If the Offeror has less than ten (10) such agreements, then so state and include all those completed or still in progress during the three-year period. The representative identified for each client or customer shall be the person who can best address the issues identified in the seven (7) questions in RFP Section D, Attachment 9. Identify an alternate person for each who can also address the issues if the primary person is not available. If the primary person is no longer with the organization, identify both that person and phone number if known and that person's successor or other person who can address the issues.

(i) name and address of client or customer;

(ii) name, telephone numbers (both voice and data/fax if known) and e-mail address if known for a primary and alternate person as point-of-contact;

(iii) date the prime or subcontract, agreement, or account was entered into and any identification number known to the client or customer;

(iv) brief description of supplies delivered and/or services performed and whether you provided the supplies/services to the client or customer as a prime contractor or subcontractor;

(v) total fixed price or estimated price of the agreement both at date it was entered into and as a result of any supplemental agreements to the present;

(vi) period(s) of performance of the agreement;

(vii) description and date of any "cure notices," "show cause letters," and notices of termination of your work for default or other reason (identify the client's or customer's representative for each of these actions if other than those in (ii) above and state reason for any termination as communicated by the client or customer to you);

(viii) description and date of any claims or litigation between you and the client or customer concerning the particular contract, agreement, or account;

(ix) description of any claims or litigation between you and the client or customer concerning the particular contract, agreement, or account;

(x) discussion of any problems that arose in meeting the customers expectations and how they were resolved.

As a condition of submitting a proposal in response to this RFP, the Offeror agrees to order the Dun and Bradstreet Reports specified in RFP, Section D, Attachment 8. The client or customer information stated in Items (i) through (x) above shall be included both in the proposal and with the order to D&B. A copy of the order to D&B shall be included in this section of the Business Proposal. The offeror is responsible for making all necessary arrangements with D&B and for the payment in full for D&B services ordered. The Order form is included in Section D, Attachment 8 . The Government will not reimburse the Offeror for any incurred costs. The D&B reports shall be used by the Government in evaluating the Offeror's past performance (see RFP Section E). If additional information is needed concerning the contents of the reports, please contact D&B's representative named in Section D, Attachment 8. The Offeror should telefax the completed Order form to D&B as soon as possible after receipt of the RFP but no later than ten (10) calendar days prior to the RFP's closing date for receipt of proposals.

E.2.8.6. Tab F - Production, Delivery, and Quality Control Capabilities

(a) The Offeror shall give a detailed and comprehensive description of its offered commitments to fulfill all valid orders received from the Government under this contract, and its ability to meet these commitments. This shall include but is not limited to a description of its ability to produce, integrate, and deliver the products that may be ordered by the Government.

(b) Identify all committed sources of supply, shipment, hot-line assistance, and on-site warranty service. Identify all subcontracting arrangements already agreed to, subject to the offeror's receipt of the prime contract. Specific documentation or information that substantiates that the offered capacities and capabilities shall be provided. This includes but is not limited to supplier/shipper/subcontractor agreements; records of past production, integration, and delivery; and evidence of existing capabilities, or capabilities to be acquired, to fulfill all projected orders from all customers, including this contract, during the first year of this contract. The Offeror must address its plans and capabilities to fulfill delivery orders that reach the maximum order limits included in the RFP.

(c) Complete financial information to support the offeror's commitments or plans shall be included in Tab B of this Volume I of the proposal. Discussion in this Tab F should cite the information provided in Tab B and should fully address plans to acquire the necessary capacity for timely performance of the contract.

(d) Describe the inspection system covering all of the items which may be ordered under the contract. Describe the method of identifying deficiencies in the quality of equipment and software. Describe the methods to be used for quality control.

E.2.8.7. Tab G - Other Mandatory Requirements And Contract Terms And Conditions

The Offeror shall indicate its acceptance of each mandatory requirement and term and conditions of the solicitation.

E.2.8.8. Tab H - Subcontracting Plan

This section applies to other than small business concerns. It does not apply to small business concerns.

In accordance with FAR clause 52.219-9 of this solicitation entitled "Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan", all Offerors, other than small business concerns, shall submit a subcontracting plan that meets the requirements of the clause. An Offeror's plan must be acceptable to the Government prior to the Offeror's selection for contract award. The selected Offeror's plan will be made a part of any resulting contract.

Offerors are advised that <u>complete</u> subcontracting plan must be provided at time of initial proposal submission. The format for the plan has been outlined in Section D, Attachment 1 of the RFP. At a minimum, the Offeror's proposed subcontracting plan shall fully address all of the items identified in the attachment.

A separate statement must be appended to the plan identifying each potential subcontractor whose total value of subcontracts is expected to exceed $500,000 and its status as a small, small disadvantaged, women-owned, or large business. Each of these, other than small business concerns, must also complete and submit subcontracting plans using the outline in Attachment 1. In the event that the prospective large business subcontractor has never prepared a Plan, it should be assisted by the Offeror in doing so. The fact that a Plan has not previously been prepared will not eliminate the requirement to submit a completed Plan with the initial offer made under this solicitation. If the prospective large business subcontractor will be supplying a product or performing a service, and no lower-tier subcontracting opportunities exist for this contract, then a certification to this effect must be provided and signed by an authorized representative of the prospective subcontractor. Again, this applies only where the anticipated total value of subcontracts is expected to exceed $500,000.

The Offeror and any of its prospective subcontractors who are other than small business concerns and whose total value of proposed prime or subcontracts exceeds $500,000 must also submit a copy of actual SF294s and 295s which the firm has submitted to federal agencies within the last two years as reports on progress in meeting subcontracting goals. One copy each shall be provided for up to three of the most recent prime or subcontracts that contain plans. The name and telephone number of the federal agency representative that monitors the plans shall also be provided. Provide this latter information on any applicable contracts or subcontracts recently awarded where reports have not yet been submitted. If the firm has no applicable contracts or subcontracts which were awarded within the last two years, so state.

If a commercial products plan is submitted by the prospective prime or subcontractor, the please state whether this plan has been submitted already to another federal agency for approval, and if so, identify the name, address, and phone number of the approving official, and provide a copy of any approval received or indicate the status of the request for approval.

E.2.9. Required Content and Format of Volume II, Price Proposal and Volume IIA, Santized Price Proposal

Volume II, Price Proposal, shall contain the price tables required with each proposal. These tables, stating the Offeror's proposed prices, will be used by the Government for evaluation of the proposal and as the basis for validating that all hardware components, features, software, data and other special items necessary to meet the requirements of the RFP are in fact proposed and do appear in the price tables exactly as required. The Government will also evaluate the reasonableness of the Offeror's proposed prices and will perform a Present Value evaluation. No additional CLINs are required or will be accepted. Do not submit data beyond that required by these instructions unless the Offeror considers it essential to document or support the Offeror's cost/price position. All information relating to price must be included in this volume. Do not include pricing elsewhere in the proposal. Include a master index of all cost or pricing data in the table of contents of this volume. Include a cross-reference list in the table of contents which identifies the section and page number where the information is located. Provide a labeling tab for ease of identification of any appendices.

Volume IIA, Santized Price Proposal, shall be identical to Volume II, Price Proposal, with the exclusion of all pricing information.

Volumes II and IIA are required to be in separate binders and each volume shall be segregated into three sections listed and described as follows:

Section 1 - General Information
Section 2 - Pricing Spreadsheet/Evaluation Model
Section 3 - GSA/Commercial Catalog Pricing Information

E.2.9.1. Section 1 - General Information

Section 1 serves as an introduction to the price proposal and should include:

Overview - Indicate the scope of the contract proposed and any pricing limitations or qualifications.

Pricing Notes - Provide explanations for the absence of catalog prices in Section 2 (see E.2.9.2., Note 15); provide supporting documents such as quotation(s) or other contract price if there is no catalog price; and explain the rationale for changes in the contract unit prices offered over the potential two-year contract period.

E.2.9.2. Section 2 - Pricing Spreadsheet/Evaluation Model

This section shall include the hardcopy of the completed pricing spreadsheet which will be used by the Government for evaluation of the price proposal. When there is a discrepancy between the Offeror's proposal and the sample spreadsheet provided on the TDA-3 web site or the IRS electronic bulletin board, the hardcopy takes precedence. However, in Section E.2.9.2.2., no. 26, Offerors shall also submit the completed pricing spreadsheet on a 90 mm (3.5") diskette using the LOTUS 1-2-3 (Release 3.1+) spreadsheet provided by the IRS.

A Lotus 123 file containing the sample spreadsheet is included on the TDA-3 web site and the IRS electronic bulletin board system as part of this RFP. A backup copy of the file should be made for use in the event the working copy is destroyed or additional spreadsheets are required.

Any questions concerning the spreadsheet should be submitted in writing to the Contracting Officer. It is imperative that the Offeror understand the spreadsheet because the signed offer will indicate acceptance of the computational methodology used to develop the spreadsheet.

E.2.9.2.1. Pricing Evaluation Assumptions for Pricing Spreadsheet

These assumptions will be used as the basis for entering pricing data into the Government provided LOTUS Pricing Spreadsheet. Assumptions are provided for proposal evaluation purposes only and do not reflect the actual quantities and/or time frames in which items will be ordered by the Government under the contract.

(a) For evaluation purposes, the Offeror shall assume that the total contract and system life is 24 months.

Amendment 0003
Dated: December 23, 1997

name and address of the entity providing customer technical assistance and warranty services. If more than one company will be providing services (for example, if one company will be providing telephone coverage for the customer assistance hotline, and one or more companies will be providing warranty services), the Offeror should replicate the second page of the Customer Technical Assistance and Warranty Service Profile form, and this page should be completed for each company providing services.

E.2.11. Required Content and Format - Volume IV Technical Literature/Information |

In this volume, Offerors shall provide OEM technical literature/information supporting | documentation that provides a complete description of how the proposed hardware meets the mandatory technical specifications (no technical literature is required for software). This requirement includes documentation that supports compliance with Government energy-efficiency requirements (OEM statements in the technical literature that the equipment is compliant with Government energy-efficiency requirements or "Energy Star" compliant are acceptable as proof of compliance). Each technical literature document shall be assigned and clearly marked with a separate and unique document number which will be used for cross-referencing with the Product Technical Requirements Matrices described in Section E.2.10.1. Using the numbering/marking system, evaluators must be able to look at each technical requirement matrix line item, look at the "Technical Literature Cross Reference" field for that line item (which would presumably give the unique document number **and page number** of the document validating compliance with the requirement), and find that document in Volume IV of the proposal. Upon locating the document referenced by the Product Technical Requirements Matrix, the evaluators must be able to go to the designated page in the document and easily find the information which validates compliance with the given technical requirement.

To ensure that the evaluators are easily directed to the literature/information that validates | compliance with the specific technical requirement, Offerors shall clearly highlight the appropriate text in the document. The original and all copies of Volume IV of the technical proposal shall contain the appropriate text highlighting.

E.2.11.1. Required Sections - Volume IV Technical Literature/Information |

(a) Section I - Index of Technical Literature/Information. This section must contain a | complete listing of all technical literature/information and documentation provided with the | proposal. The listing must include the unique document number assigned to each document for use in cross-referencing with the Product Technical Requirements Matrices. This index shall be | provided on a 3.5" diskette. |

(b) Section II - Technical Literature/Information. This section must contain all of the | technical literature/information and supporting documentation. The literature/ information must | be in sequence, as specified in the index, and must be identified and tabbed, for easy reference.

Amendment 0003
Dated: December 23, 1997

	CONTRACTS PACKAGE Internal Revenue Service A/C (Procurement) Departmental Systems Branch (M:P:I:D) Constellation Centre 6009 Oxon Hill Road, 7th Floor Oxon Hill, MD 20745			TECHNICAL PACKAGE Internal Revenue Service A/C (Procurement) Departmental Systems Branch (M:P:I:D) Constellation Centre 6009 Oxon Hill Road, 7th Floor Oxon Hill, MD 20745		
	HARDCOPY ORIGINAL COPIES		90mm DISKETTE	HARDCOPY ORIGINAL COPIES		90mm DISKETTE
VOLUME I Business Proposal	1	4	4	0	0	0
VOLUME II Price Proposal	1	4	4	0	0	0
VOLUME IIA Sanitized Price Proposal	1	4	4	0	0	0
VOLUME III Technical Proposal	1	1	1	0	3	3
VOLUME IV Technical Literature	1	1	1	0	3	3

NOTE: The diskettes provided as part of the "TECHNICAL" package for Volume III shall **not** contain any reference to price or cost.

E.2.14. HAND-CARRIED PROPOSALS

Hand-carried proposals, including those by delivery sources (e.g., Federal Express, DHL, etc.) shall be marked and delivered as stated in Section E.2.13.2.